

**DEER PARK UFSD
BOARD OF EDUCATION
MAY 28, 2014
OPEN MEETING AGENDA – 8:00 PM
DEER PARK HIGH SCHOOL**



- I. Call to Order, pledge
- II. Roll Call: Members, Board of Education & Administration

III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes from the Open Meeting on April 29, 2014, the Work Session on May 6, 2014, and the Special meeting on May 20, 2014.

IV. **PRESENTATIONS:**

**CONGRATULATIONS ON
YEARS OF SERVICE AWARDS**

25 YEARS

Laurie Schwartz
Jack Lovascio
Elaine Colapinto

26 YEARS

Anne Marie Abeltin

30 YEARS

Debra Gritman
Phyllis Otto

31 YEARS

Joanne Chludzinski

CONGRATULATIONS TO RETIREES

Lorraine Cassillo
Joanne Carberry
Debra Gritman
Nancy Speruta
Nancy Wolman

Joanne Chludzinski
Elaine Colapinto
Annmarie Gruttadaurio
Joseph Sundermier

National French Exam
Top 10 in Suffolk County

Rebecca Fox – Grade 7
Saba Siddique – Grade 10
Yasameen Saleem – Grade 12

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**Thank you to**  
**Arrow Exterminating**  
**For their commitment to the**  
**Deer Park community**

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V. **NEW BUSINESS:**

1. TAX ANTICIPATION NOTE RESOLUTION OF DEER PARK UNION FREE SCHOOL DISTRICT, NEW YORK, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$20,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2015

Recommend that the Board of Education approve the following Resolution:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Deer Park Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$20,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2014 and ending June 30, 2015 and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

2. FUND BALANCE PROJECTION AND TRANSFER TO RESERVES

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education hereby approves the transfer of excess fund balance from the 2013-2014 fiscal year to the following reserves:

Retirement contribution, Workers Compensation, Unemployment Insurance and Employee Benefit Accrued Liability in an amount not to exceed \$800,000 each.

3. ACCEPTANCE OF MONETARY DONATION FROM VERIZON

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education accepts a check from Verizon for \$750.00 in recognition of Mr. Bob Marino's volunteer service as a Board Member of the Deer Park UFSD

The Board of Education accepts this donation with much appreciation

4. ACCEPTANCE OF MONETARY DONATION FROM BOX TOPS FOR EDUCATION TO JOHN F. KENNEDY SCHOOL

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education accepts a check from Box Tops for Education for \$398.16 to be deposited in to the JFK School account.

5. DISPOSAL OF INSTRUCTIONAL TECHNOLOGY AND AUDIO VISUAL EQUIPMENT

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the list (in file) of instructional technology and audio visual equipment and peripherals which are either obsolete, broken or beyond repair will be disposed of and recycled where practical.

VI. **APPROVAL OF SCHEDULES**

Recommend that the Board of Education approve the following schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

Concetta Bertelle

District Office

Position: Personnel Secretary

Salary/Step: \$55,292 Step 13

Effective 7/1/2014

Salary Change is due to the updated MOA contract agreement and new salary scale effective 7/1/14

Frank Costa

Transportation

Position: Part Time Bus Driver

Salary/Step:

Effective 4/28/2014

Status change from Per-diem bus driver to Part time bus driver. No change in salary.

Lawrence Mangan

Memorial

Position: Duplicating Machine Operator III

Salary/Step:

Effective

Change of Appointment Date from 2/6/14 to 2/10/14 (as per Civil Service rule)

Linda Melendez

District Office

Position: Account Clerk Typist

Salary/Step: \$50,940 Step 3

Effective 7/1/2014

Tonja Woods

Transportation

Position: Per-Diem Bus Driver

Salary/Step:

Effective 4/28/2014

Status change from Part time bus driver to Per-diem bus driver. No change in salary.

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Michael Appleyard

Deer Park High School

Position: Night Custodial Aide

Salary/Step: \$39,814 + \$650 Step 1

Effective 5/27/2014

Salary prorated at \$3,890

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Marie Racanelli

John Quincy Adams School

Position: Clerk Typist

Salary/Step:

Effective 5/2/2014 - 5/30/2014

Paid Medical LOA (FMLA)

SCHEDULE -- TRN --TRANSFERS (Non-Instructional)

Janice Crandall

St. Cyril

Position: Teacher Aide

Salary/Step:

Effective 5/1/2014

Transfer from Transportation to St. Cyril.

INSTRUCTIONAL

SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR) APPOINTMENTS (Instructional)

Kari Schiano

Deer Park High School

Position: Long Term Sub (LR) French Teacher

Salary/Step: \$61,524 MA/Step 1

Effective 9/1/2014 - 6/30/2015

(LR for S. Bollag)

SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)

Charles Rocco

District Wide

Position: Per-Diem Substitute Teacher

Salary/Step: \$100/day

Effective 5/13/2014

Certifications: French & Italian (7-12) and English (7-12)

SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)

Jennifer Farrell

John F Kennedy Intermediate School

Position: Permanent Substitute Teacher

Salary/Step: \$115/day

Effective 6/1/2014 - 6/30/2014

Vincent Loscalzo

John F Kennedy Intermediate School

Position: Permanent Substitute Teacher

Salary/Step: \$115/day

Effective 6/1/2014 - 6/30/2014

Lisa Meyer

John Quincy Adams School

Position: Permanent Substitute

Salary/Step: \$115/day

Effective 6/1/2014 - 6/30/2014

Jennifer Paduano

May Moore School

Position: Permanent Substitute Teacher

Salary/Step: \$115/day

Effective 6/1/2014 - 6/30/2014

(Caputo)

SCHEDULE -- P --TENURE APPOINTMENTS (Instructional)

Kimberly Kokolakis

John F Kennedy Intermediate School

Position: Elementary Teacher

Salary/Step:

Effective 9/1/2013 - 8/31/2014

Tenure Date: September 1, 2014

Stephen Moran

Deer Park High School

Position: District Administrator for Special Education

Salary/Step:

Effective 9/1/2013 - 8/31/2014

Tenure Date: September 1, 2014

Joseph Verdicchio

Deer Park High School

Position: Teaching Assistant

Salary/Step:

Effective 9/6/2011 - 9/5/2014

Tenure Date: September 6, 2014

Kerry Walsh

Deer Park High School

Position: Special Education Teacher

Salary/Step:

Effective 9/1/2013 - 8/31/2014

Tenure Date: September 1, 2014

SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)

Jessica Caputo

May Moore School

Position: Elementary Teacher

Salary/Step:

Effective 5/12/2014 - 6/20/2014

Paid Medical LOA (FMLA)

Keith Fasano

Deer Park High School

Position: Teaching Assistant

Salary/Step:

Effective 4/12/2014 - 6/30/2014

LOA in order to continue as permanent substitute at HS

Karen Harker

Robert Frost Middle School

Position: Reading Teacher

Salary/Step:

Effective 5/21/2014 - 6/30/2014

Extension of LOA 5/21/14-6/17/14 Paid LOA 6/18/14-6/30/14 Unpaid Remainder of LOA

John Heeg

Robert Frost Middle School

Position: Social Studies Teacher

Salary/Step:

Effective 6/9/2014 - 6/30/2014

Paid Military LOA

Kathleen Layden

John F Kennedy Intermediate School

Position: Teaching Assistant

Salary/Step:

Effective 4/28/2014 - 5/27/2014

4/28/14& 4/29/14 Paid Medical LOA (FMLA) 4/30/14-5/27/14 Unpaid Medical LOA (FMLA)

Melissa Price

John F Kennedy Intermediate School

Position: Elementary Teacher

Salary/Step:

Effective 5/5/2014 - 6/30/2014

Paid Maternity LOA (FMLA)

Shvonne Romanitch

John Quincy Adams School

Position: Elementary Teacher

Salary/Step:

Effective 4/26/2014 - 6/12/2014

CHANGED TO: 4/26/14-6/9/14 Paid Maternity LOA (FMLA)

6/10/14-6/12/14 Unpaid LOA

SCHEDULE 14/BP-751 - SCHEDULES OF BILLS PAYABLE

*WORKERS' COMP.	Daily Check Register	4/16/2014	\$10,204.42
*WORKERS' COMP.	Daily Check Register	4/17/2014	\$4,137.74
*WORKERS' COMP.	Daily Check Register	4/23/2014	\$909.87
*WORKERS' COMP.	Daily Check Register	4/25/2014	\$4,357.97
*WORKERS' COMP.	Daily Check Register	4/29/2014	\$10,204.42
*TRUST & AGENCY	#10	4/30/2014	\$2,064,282.21
*GENERAL FUND	#41	4/30/2014	\$95,617.58
*SCHOOL LUNCH	#15	5/6/2014	\$129,230.88
*FEDERAL FUND	#22	5/6/2014	\$22,131.00
*GENERAL FUND	#43	5/6/2014	\$1,041,516.75
*WORKERS' COMP.	Daily Check Register	5/5/2014	\$2,085.39
*WORKERS' COMP.	Daily Check Register	5/9/2014	\$2,439.07
*WORKERS' COMP.	Daily Check Register	5/14/2014	\$10,204.46
*CAPITAL FUND	#15	5/20/2014	\$702.44
*FEDERAL FUND	#23	5/20/2014	\$3,556.23
*GENERAL FUND	#45	5/20/2014	\$1,001,692.65

*reviewed earlier in month

**SCHEDULE D – BDP14-008 – Bus/Auto Fleet Inspection,
Preventative Maintenance & Repair**

Bids for BDP14-008 Bus/Auto Fleet Inspection, Preventative Maintenance and Repair were received and opened at 11:00 am on April 15, 2014.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Authority Transport Corp.	\$250,780.00
M&D Auto & Bus Repair	\$227,546.00
Nesco Bus Maintenance, Inc.	\$290,580.00
Precision Auto and Truck Service, DBA Gabriel Auto and Truck Service	\$233,910.00

Present at bid opening: Lauren von Ende, Purchasing Agent; Concetta Bertelle, Clerk Typist and Susan Gaskin, Account Clerk. Vendors present were Erol Bayraktyr and Vito Oz from Precision Auto and Truck and Michael Trapani and Scott Eger from M&D Auto & Bus Repair.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

M&D Auto & Bus Repair	\$227,546.00
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**SCHEDULE 14-E-375 – EXPLANATION OF BUDGETARY TRANSFERS
#T20**

SCHEDULES 14-F-248 & 249 – CONTRACT REPORTS

SCHEDULE 5-H-14 – HOME TEACHING (regular & special)
(confidential)

SCHEDULE 5-S-14 – SPECIAL TRANSPORTATION
(confidential)

SCHEDULE 5-SE-14 – COMMITTEE RECOMMENDATIONS
(confidential)

VII. **RECEIPT OF SCHEDULES**

Recommend that the Board of Education approve the following receipt of schedules collectively:

SCHEDULE 14-A-421- TREASURER’S REPORT

Statement of Revenues -	General Fund -	April
	Federal Fund -	April
	School Lunch Fund -	April
Treasurer's Report -	April	
Cash Flow -	April	
Claims Audit Report -	April 1, 2014 - April 30,2014	

SCHEDULE 14-B-751 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report	General Fund -	April
	Capital Fund (Regular/Bond) -	April
	Federal Fund -	April
	School Lunch Fund -	April
Extra-Classroom Activities Funds	High School -	April
	Robert Frost -	April
Trial Balance (April)	General Fund	
	School Lunch	
	Workers' Comp. & Unemployment	
	Federal Fund	
	Capital Projects	
	Trust & Agency	
	Private Purpose Trust	
	Flexible Benefits	

VIII. **PUBLIC BE HEARD**

X. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

XI. **ADJOURN**

